

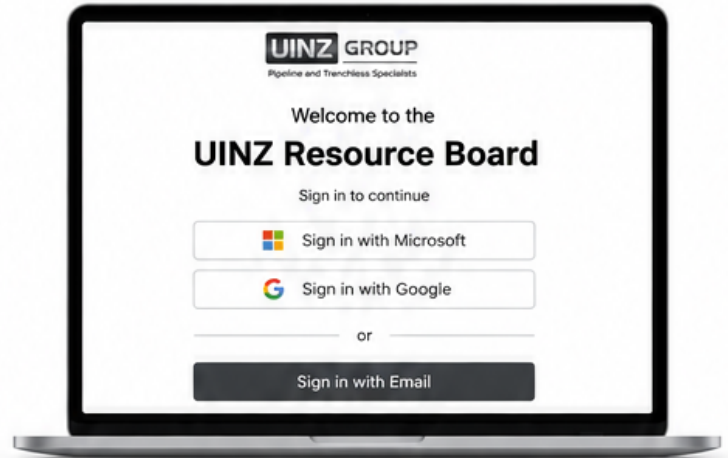
UINZ RESOURCE BOARD – GETTING STARTED

1 OPEN THE RESOURCE BOARD



Go to:

<https://board.uinz.co.nz/>



2 SIGN IN

Use the same email address your manager invited you with.



MICROSOFT 365

If your email ends with
@uinz.co.nz or
@polyweld.co.nz,
select

Sign in with Microsoft.



GOOGLE

If you use Gmail,
select

Sign in with Google.



OTHER EMAIL ADDRESSES

1. Select **Create Account** the first time.
2. Use the same email address your manager invited.
3. Choose a password.
4. Next time, simply select **Sign in with Email.**

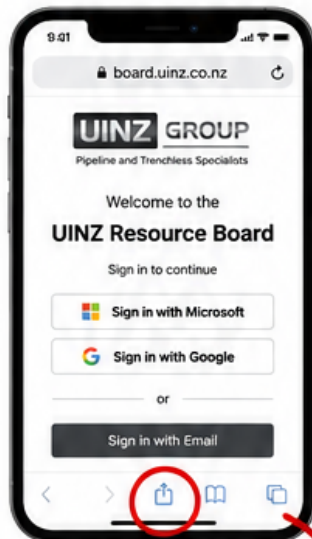


CAN'T SIGN IN? Contact your manager to make sure you've been added to the Resource Board.

3 INSTALL ON YOUR PHONE (RECOMMENDED)

iPhone

- 1 Open <https://board.uinz.co.nz/> in Safari.
- 2 Sign in.
- 3 Tap Share.
- 4 Select **Add to Home Screen.**
- 5 Tap **Add.**

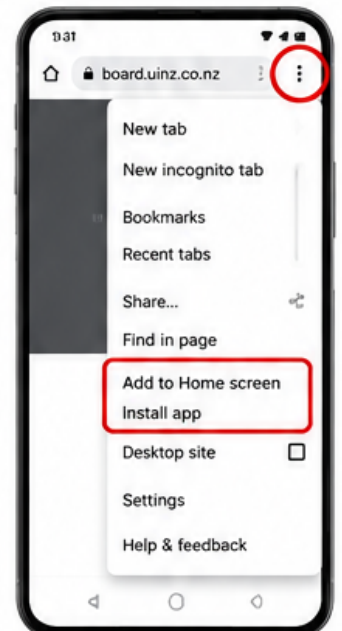


Add to Home Screen



ANDROID

- 1 Open <https://board.uinz.co.nz/> in Chrome.
- 2 Sign in.
- 3 Tap the **:** menu.
- 4 Select **Add to Home screen** or **Install app.**
- 5 Confirm.



UINZ

Once installed, simply open the Resource Board from your home screen like any other app.



Use it anytime, anywhere to view schedules, resources and updates.